

FAREHAM

BOROUGH COUNCIL

AGENDA

PUBLIC PROTECTION POLICY DEVELOPMENT AND REVIEW PANEL

Date: Tuesday, 3 June 2014

Time: 6.00 pm

Venue: Collingwood Room - Civic Offices, Fareham

Members: Those members appointed at the Annual Council Meeting on 29 May 2014.



1. Apologies for Absence

2. Minutes (Pages 1 - 8)

To confirm as a correct record the minutes of the meeting of the Panel held on 11 March 2014.

3. Chairman's Announcements

4. Declarations of Interest and Disclosures of Advice or Directions

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

5. Deputations

To receive any deputations of which notice has been lodged.

6. Update on Police Reorganisation

To receive a presentation from Hampshire Constabulary on the reorganisation of the police locally.

7. Services Falling Within the Public Protection Remit

To receive a presentation from the Director of Community and the Director of Environmental Services on the services falling within the Public Protection Remit.

8. Public Protection Policy Development and Review Panel Work Programme (Pages 9 - 16)

To consider a report by the Director of Community on the Panel's Work Programme for 2014/15.

P GRIMWOOD
Chief Executive Officer

Civic Offices
www.fareham.gov.uk
26 May 2014

**For further information please contact:
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FAREHAM

BOROUGH COUNCIL

Minutes of the Public Protection Policy Development and Review Panel

(to be confirmed at the next meeting)

Date: Tuesday, 11 March 2014

Venue: Collingwood Room - Civic Offices, Fareham

PRESENT:

Councillor Mrs K Mandry (Chairman)

Councillor D L Steadman (Vice-Chairman)

Councillors: Mrs P M Bryant, Mrs M E Ellerton, J M Englefield and G Fazackarley and Mrs S Pankhurst (deputising for Mrs S M Bayford)

Also Present: Councillor T M Cartwright, Executive Member for Public Protection – minute 7; Councillor Miss T G Harper, Chairman, Streetscene Policy Development and Review Panel



1. APOLOGY FOR ABSENCE

An apology for absence was received from Councillor Mrs S M Bayford.

2. MINUTES

It was AGREED that the minutes of the meeting of the Public Protection Policy Development and Review Panel held on 12 November 2013 be confirmed and signed as a correct record.

3. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

In accordance with Standing Orders and the Council's Code of Conduct, Councillor G Fazackarley declared a non-pecuniary interest in item 6, Petition – Parking in Titchfield (minute 5 below refers).

4. DEPUTATIONS

The Panel received deputation from Mr M Gausden and Mrs P Weaver concerning the petitions in relation to the proposed experimental Traffic Regulation Order for South Street, Titchfield and the First Bus Route 4A (minute 5 below refers).

It was AGREED that Mr Gausden and Mrs Weaver be thanked for their deputations.

5. PETITION - PARKING IN TITCHFIELD

Councillor G Fazackarley declared a non-pecuniary interest, indicating that he was employed by a bus company (not First Bus) that operated bus routes in the Titchfield area.

In accordance with the Council's petition scheme, the Panel considered a petition with 835 signatures entitled 'SAVE THE PARKING' 'This is to save the 20 minute parking bays in South Street (outside the shop)'. The petition related to a proposed Experimental TRO (Traffic Regulation Order) for South Street, Titchfield that would be considered by the Executive Member for Public Protection as an Individual Member Decision. The Panel was invited to refer the petition to the Executive Member to take into account.

The Panel's attention was drawn to the deputations referred to in minute 5 above.

The Panel was also informed of another petition with 147 signatures entitled "OBJECTION PETITION First Bus Route 4A Southampton/Warsash/Fareham" "We the undersigned Residents of Titchfield do feel that the proposed closure of that part of the route that runs along South Street, in Titchfield Village, will be detrimental to the residents of Coach Hill, Bellfield, South St. and Bridge St. areas, to name just a few. No Bus Service in these areas will mean the Elderly and the Infirm will be trapped in their own homes as no other form of Public

Transport is available. We urge all those concerned to retain this valuable service.”

It was noted that this petition had been forwarded to the bus operator, First Bus and to Hampshire County Council. It would also be taken into account by the Executive Member for Public Protection.

It was further noted that a special Titchfield CAT (Community Action Team) meeting had been held on Tuesday 25 February 2014 to discuss proposals for an Experimental Traffic Regulation Order for South Street to resolve issues associated with the 4A local bus service.

The feedback from the CAT meeting, together with the petition would also be taken into account by the Executive Member when the proposed Experimental Traffic Regulation Order was considered.

It was AGREED that:-

- (a) it be noted that the proposed experimental Traffic Regulation Order (TRO) was the subject of a wider consultation exercise, the results of which would be reported to the Executive member for Public Protection;
- (b) it be further noted that, if the local County Councillor objected to the Executive member for Public Protection's decision in relation to the proposed experimental TRO, the matter would automatically stand referred to the Hampshire County Council Executive Member for Economy, Transport & Environment; and
- (c) the suggestions made in a letter to the Council referred to in one of the deputations be made available to the Executive member for Public Protection.

6. PUBLIC PROTECTION POLICY DEVELOPMENT AND REVIEW PANEL WORK PROGRAMME - REVIEW OF 2013/14 AND DRAFT FOR 2014/15

The Panel considered a report by the Director of Regulatory and Democratic Services, which reviews the Panel's work programme for 2013/14 and gives consideration to a draft work programme for 2014/15. ([ppp-140311-r03-gwh](#)).

It was AGREED that:-

- (a) the review of the outcome of the work programme for 2013/14, as shown in Appendix A to the report, be noted;
- (b) the draft work programme for 2014/15 be amended by the deletion of 'Parking Enforcement Policy' from 3 June 2014, as this matter only needs to be considered if significant changes are required;
- (c) the Community Safety Manager be requested to invite the Police to attend the meeting on 3 June 2014 to give an update on the Police reorganisation locally;

- (d) subject to (b) and (c) above, the draft work programme for 2014/15, as shown in Appendix B to the report, be approved;
- (e) the draft work programme for 2014/15, attached as Appendix A to these minutes, be submitted to the Council for approval; and
- (f) it be noted that, as part of the departmental reorganisation to achieve savings, the Department of Regulatory and Democratic Services would cease to exist and the services relating to the Public Protection portfolio would be moved to the departments shown below:

Community Safety, Environmental Health, Licensing, Corporate Health & Safety - Department of Community Services;

Parking (Off-street and On-street), Traffic Management, CCTV, Emergency Planning – Department of Environmental Services;

and that Building Control would move to the Planning and Development portfolio and the Department of Planning & Development.

7. COMMUNITY SAFETY STRATEGY AND ACTION PLAN

The Panel considered a report by the Director of Regulatory and Democratic Services on the Community Safety Strategy and Action Plan ([ppp-140311-r01-nba](#)).

The Panel received a presentation from the Community Safety Manager illustrating various aspects of the performance of Fareham Community Safety Partnership and the process for developing the 2014-17 Community Safety Strategy and Action Plan.

At the invitation of the Chairman, Councillor Cartwright addressed the Panel during the consideration of this item.

It was AGREED that:-

- (a) the work undertaken in delivering the current Community Safety Strategy be noted; and
- (b) any views or comments on the draft 2014-17 Community Safety Strategy and Action Plan, as shown in Appendix A to the report, be submitted to the Community Safety Manager within the next two weeks

8. FOOD STANDARDS AGENCY FOOD SAFETY SERVICE PLAN

The Panel considered a report by the Director of Regulatory and Democratic Services on the Food Standards Agency Food Safety Service Plan.

It was noted that the Plan would be submitted to the Executive on 12 May 2014.

It was AGREED that the Food Safety Service Plan, as shown in Appendix B to the report, be commended to the Executive.

9. CHAIRMAN'S ANNOUNCEMENTS

The Chairman made an announcement concerning the imminent departure of the Director of Regulatory and Democratic Services, Garry White, thanking him, on behalf of the Panel, for all his help and presenting him with a card signed by members of the Panel.

(The meeting started at 6.00 pm
and ended at 7.36 pm).

APPENDIX A

**PUBLIC PROTECTION POLICY DEVELOPMENT AND REVIEW PANEL –
DRAFT WORK PROGRAMME 2014/15**

Date	Subject	Type of Item	Training Session/Workshop
3 June 2014	Work Programme 2014/15	Information/Consultation	
	Services Falling Within the Public Protection Remit	Presentation	
	Update on Police Reorganisation		
22 July 2014	Work Programme 2014/15	Information/Consultation	
	Annual Report on Fareham Parking Enforcement Service		
	Annual Health and Safety Performance 2013/14		
	Emergency Planning - Annual Report		
9 September 2014	Work Programme 2014/15	Information/Consultation	
	Air Quality Action Plan Update		
11 November 2014	Work Programme 2014/15	Information/Consultation	
	Traffic Management Programme		

Date	Subject	Type of Item	Training Session/Workshop
13 January 2015	Preliminary review of work programme for 2014/15 and preliminary draft work programme for 2015/16	Monitoring/Programming	
10 March 2015	Review of annual work programme for 2014/15 and final consideration of draft work programme for 2015/16	Monitoring/Programming	
	Food Standards Agency Food Safety Service Plan	Consultation	

To be assigned/possible items for 2015/16:

FAREHAM

BOROUGH COUNCIL

Report to Public Protection Policy Development and Review Panel

Date **3 June 2014**

Report of: **Director of Community**

Subject: **PUBLIC PROTECTION POLICY DEVELOPMENT AND REVIEW
PANEL WORK PROGRAMME 2014/15**

SUMMARY

The Work Programme for the year agreed by the Panel at its meeting on 11 March 2014, and subsequently submitted to the Council on 24 April 2014, is attached as Appendix A.

Members are now invited to further review this Work Programme for the year 2014/2015.

RECOMMENDATION

- (a) that the programme items as set out in Appendix A be confirmed; and
- (b) that the progress on actions since the last meeting as set out in Appendix B be noted.

INTRODUCTION

1. At the last meeting of the Panel, on 11 March 2014, members agreed a Work Programme for 2014/15 which was submitted to the Council at its meeting on 24 April 2014. The Work Programme is attached as Appendix A to this report.
2. The progress on actions since the last meeting of the Panel is attached at Appendix B, for information.
3. There are no significant risks associated with this report.

WORK PROGRAMME 2014/15

4. The Panel is now invited to:-
 - (i) confirm the programme items as set out in Appendix A; and
 - (ii) note the progress on actions since the last meeting as set out in Appendix B.

Background Papers:

None.

Reference Papers:

None.

Enquiries:

For further information on this report please contact Martyn George (Ext 4400).

APPENDIX A – Public Protection Policy Development and Review Panel 2014/15 Work Programme

APPENDIX B – Progress on Actions Since Last Meeting

PUBLIC PROTECTION POLICY DEVELOPMENT AND REVIEW PANEL – WORK PROGRAMME 2014/15

Date	Subject	Type of Item	Training Session/Workshop
3 June 2014	Work Programme 2014/15	Information/Consultation	
	Services Falling Within the Public Protection Remit	Presentation	
	Update on Police Reorganisation		
22 July 2014	Work Programme 2014/15	Information/Consultation	
	Annual Report on Fareham Parking Enforcement Service		
	Annual Health and Safety Performance 2013/14		
	Emergency Planning - Annual Report		
9 September 2014	Work Programme 2014/15	Information/Consultation	
	Air Quality Action Plan Update		
11 November 2014	Work Programme 2014/15	Information/Consultation	
	Traffic Management Programme		
13 January 2015	Preliminary review of work programme for 2014/15 and preliminary draft work programme for	Monitoring/Programming	

Date	Subject	Type of Item	Training Session/Workshop
	2015/16		
10 March 2015	Review of annual work programme for 2014/15 and final consideration of draft work programme for 2015/16	Monitoring/Programming	
	Food Standards Agency Food Safety Service Plan	Consultation	

To be assigned/possible items for 2015/16:

**Public Protection Policy Development and Review Panel – 3 June 2014
Progress on Actions Since Last Meeting**

Date of Meeting	11 March 2014
Subject	Review of 2013/14 Work Programme and Draft 2014/15 Work Programme
Type of Item	Monitoring/Programming
Action by Panel	<p>The Panel considered a report by the Director of Regulatory and Democratic Services, which reviews the Panel's work programme for 2013/14 and gives consideration to a draft work programme for 2014/15. (ppp-140311-r03-gwh).</p> <p>It was AGREED that:-</p> <ul style="list-style-type: none"> (a) the review of the outcome of the work programme for 2013/14, as shown in Appendix A to the report, be noted; (b) the draft work programme for 2014/15 be amended by the deletion of 'Parking Enforcement Policy' from 3 June 2014, as this matter only needs to be considered if significant changes are required; (c) the Community Safety Manager be requested to invite the Police to attend the meeting on 3 June 2014 to give an update on the Police reorganisation locally; (d) subject to (b) and (c) above, the draft work programme for 2014/15, as shown in Appendix B to the report, be approved; (e) the draft work programme for 2014/15, attached as Appendix A to these minutes, be submitted to the Council for approval; and (f) it be noted that, as part of the departmental reorganisation to achieve savings, the Department of Regulatory and Democratic Services would cease to exist and the services relating to the Public Protection portfolio would be moved to the departments shown below: <p>Community Safety, Environmental Health, Licensing, Corporate Health & Safety - Department of Community Services;</p> <p>Parking (Off-street and On-street), Traffic Management, CCTV, Emergency Planning – Department of Environmental</p>

	<p>Services;</p> <p>and that Building Control would move to the Planning and Development portfolio and the Department of Planning & Development.</p>
Outcome	The Council agreed the work programme for 2014/15 at its meeting on 24 April 2014. Police invited to attend the meeting on 3 June 2014.
Link Officer	Martyn George
Subject	Food Standards Agency Food Safety Service Plan
Type of Item	Consultation
Action by Panel	<p>The Panel considered a report by the Director of Regulatory and Democratic Services on the Food Standards Agency Food Safety Service Plan (ppp-140311-r02-iri).</p> <p>It was noted that the Plan would be submitted to the Executive on 12 May 2014.</p> <p>It was AGREED that the Food Safety Service Plan, as shown in Appendix A to the report, be commended to the Executive.</p>
Outcome	At its meeting on 12 May 2014 the Executive endorsed the Plan and recommended it to Council for approval.
Link Officer	Ian Rickman
Subject	Community Safety Strategy and Action Plan
Type of Item	Monitoring
Action by Panel	<p>The Panel considered a report by the Director of Regulatory and Democratic Services on the Community Safety Strategy and Action Plan (ppp-140311-r01-nba).</p> <p>The Panel received a presentation from the Community Safety Manager illustrating various aspects of the performance of Fareham Community Safety Partnership and the process for developing the 2014-17 Community Safety Strategy and Action Plan.</p> <p>At the invitation of the Chairman, Councillor Cartwright addressed the Panel during the consideration of this item.</p>

	<p>It was AGREED that:-</p> <p>(a) the work undertaken in delivering the current Community Safety Strategy be noted; and</p> <p>(b) any views or comments on the draft 2014-17 Community Safety Strategy and Action Plan, as shown in Appendix A to the report, be submitted to the Community Safety Manager within the next two weeks</p>
Outcome	At its meeting on 12 May 2014 the Executive endorsed the Strategy and recommended it to Council for approval.
Link Officer	Narinder Bains
Subject	Petition – Parking In Titchfield
Type of Item	Petition
Action by Panel	<p>Councillor G Fazackarley declared a non-pecuniary interest, indicating that he was employed by a bus company (not First Bus) that operated bus routes in the Titchfield area.</p> <p>In accordance with the Council’s petition scheme, the Panel considered a petition with 835 signatures entitled ‘SAVE THE PARKING’ ‘This is to save the 20 minute parking bays in South Street (outside the shop)’. The petition related to a proposed Experimental TRO (Traffic Regulation Order) for South Street, Titchfield that would be considered by the Executive Member for Public Protection as an Individual Member Decision. The Panel was invited to refer the petition to the Executive Member to take into account.</p> <p>The Panel’s attention was drawn to the deputations referred to in minute 5 above.</p> <p>The Panel was also informed of another petition with 147 signatures entitled “OBJECTION PETITION First Bus Route 4A Southampton/Warsash/Fareham” “We the undersigned Residents of Titchfield do feel that the proposed closure of that part of the route that runs along South Street, in Titchfield Village, will be detrimental to the residents of Coach Hill, Bellfield, South St. and Bridge St. areas, to name just a few. No Bus Service in these areas will mean the Elderly and the Infirm will be trapped in their own homes as no other form of Public Transport is available. We urge all those concerned to retain this valuable service.”</p> <p>It was noted that this petition had been forwarded to the bus operator, First Bus and to Hampshire County Council. It would also be taken into account by the Executive Member for Public Protection.</p>

	<p>It was further noted that a special Titchfield CAT (Community Action Team) meeting had been held on Tuesday 25 February 2014 to discuss proposals for an Experimental Traffic Regulation Order for South Street to resolve issues associated with the 4A local bus service.</p> <p>The feedback from the CAT meeting, together with the petition would also be taken into account by the Executive Member when the proposed Experimental Traffic Regulation Order was considered.</p> <p>It was AGREED that:-</p> <ul style="list-style-type: none">(a) it be noted that the proposed experimental Traffic Regulation Order (TRO) was the subject of a wider consultation exercise, the results of which would be reported to the Executive Member for Public Protection;(b) it be further noted that, if the local County Councillor objected to the Executive Member for Public Protection's decision in relation to the proposed experimental TRO, the matter would automatically stand referred to the Hampshire County Council Executive Member for Economy, Transport & Environment; and(c) the suggestions made in a letter to the Council referred to in one of the deputations be made available to the Executive Member for Public Protection.
Outcome	The Executive Member for Public Protection considered the matter on 8 April 2014 and decided that the waiting and loading restrictions as shown in Appendix B to the report be introduced.
Link Officer	Kevin Wright